



# Dimboola Primary School Student Acceptable User Agreement 2022

## Guidelines and Conditions for Use

The Dimboola Primary School computer network is provided for staff and students as a resource to enhance teaching and learning opportunities. All students have full access to the network and Internet access.

**Students are expected to be responsible users of these resources at all times and misuse may result in a withdrawal of access.**

### 1. General Use

As responsible users of the Dimboola Primary School network, you are expected to:

- Use computer/internet resources for educational purposes
- Only use individual log-in you are provided with
- Use appropriate language, images and music
- Use resources as efficiently as possible (eg. avoiding unnecessary printing or monopolising network traffic, etc)
- Leave laptops, netbooks and iPads, ready for the next users, i.e. websites closed, documents saved and closed, machines logged off and set back up to charge

### 2. Internet

The Internet is an invaluable resource, offering information on a vast range of topics. You should carefully consider the material you access in terms of its authority, credibility and currency. You should also remember that offensive and inflammatory material is also on the web. The school will exercise all care in protecting you from such material, but the final responsibility lies with you.

You will not deliberately enter or remain in any site that has any of the following content:

- Nudity, obscene language or sexual discussion
- Violence
- Information on, or encouragement, to commit any crime
- Racism
- Information on making or using weapons, boobytraps, dangerous practical jokes or "revenge" methods
- Any other material or apps that your parents or guardians have forbidden you to see or use
- Use websites or apps that are not age appropriate at school. Examples of these are Facebook, Instagram and Snapchat.

**If you encounter any such site, you must immediately close the lid of the netbook and notify a teacher. Do not show your friends the site first.**

### 3. Digital Technologies

Digital Technologies (netbooks, iPads, laptops, etc.) are for the use of *all* students. Due care should be taken at all times when using these resources.

**You should be aware that it is your responsibility to save your work in the correct files. The school will exercise due care with backups but will not be held responsible for lost data.**

When using the computers or iPads. You must not:

- Eat or drink at, or near, any school owned computer resources
- Change any computer settings (including screen savers, wallpapers, desktops, menus, standard

document settings, etc.) without permission

- Carry more than 2 laptops or iPads at once unless you are carrying them in the charging baskets
- Bring or download unauthorised programs, including games, to the school or run them on school computers
- Online internet games are banned, excepting games deemed educational and being used for class tasks (eg Cool Maths games, Garage Band, the Reading Doctor, Soundwaves, etc)
- Interfere with network security

#### **4. Personal Devices**

You are encouraged to leave your personal devices at home. If you do bring one to school you should hand it in to your class teacher until the end of the day.

If your device is lost or damaged, it is not the school's responsibility.

You must not use your personal device for internet, apps or inappropriate content whilst at school.

Approval must be obtained from teaching staff to make phone calls on personal devices.

#### **5. Possible consequences**

More than one may apply for a given offence. Serious or repeated offences will result in stronger penalties.

- Time out in the classroom
- Temporary ban on using computers
- Removal of internet access privileges
- Removal from classes where computer use is involved
- Detention at recess or lunch
- Paying to replace damaged equipment

The following section needs to be filled in by you and your parents or legal guardian before internet access is allowed.



# Dimboola Primary School Acceptable Usage Policy For the use of Schools learning technology resources

Before you may use computer facilities at Dimboola Primary School, you must sign this agreement which binds you to the following conditions. If you break any of the conditions, appropriate penalties will be applied.

Your name: \_\_\_\_\_ Grade: \_\_\_\_\_

I have read/my parents have read and explained to me the "Guidelines and Conditions for Appropriate Use of Computer Resources" document and agree to follow the guidelines and conditions in it.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

I, the parent or guardian of \_\_\_\_\_ have read and understand the "Guidelines and Conditions for Appropriate use of Computer Resources" document. I agree that my child shall observe these guidelines and conditions.

Name of parent or legal guardian: \_\_\_\_\_

Signature of parent or legal guardian: \_\_\_\_\_ Date: \_\_\_\_\_