

Dimboola Primary School

ASSESSMENT & REPORTING POLICY

Rationale:

- Assessment and Reporting is an integral part of teaching and learning.
- It involves the assessment of an individual pupil's progress and evaluation of the school's policies and programs.
- Assessment is ongoing and cumulative.
- Assessment of students is in line with the school's Assessment Schedule and Victorian Curriculum.
- Ensure data collected is recorded and analysed to make judgements of student achievement.
- Information related to each child's progress would be shared with parents on a regular basis.

Aims:

- To enable the school to evaluate the effectiveness of the educational programs it provides
- To provide a basis for making decisions about each students' achievements and learning needs
- To provide a process by which the school informs parents and guardians of their children's progress.

Implementation:

- Assessment and Reporting practices will take account of the individual's rights to privacy and confidentiality.
- Reporting on student progress shall be constructive, positive and informative with an emphasis on the child's developing skills, abilities and attitudes.
- The report should assist teachers, parents and students to make decisions about future learning.
- A variety of ongoing relevant assessment methods shall be used (see DPS Assessment Schedule)
- Student reporting shall be based on the progress of each student and shall be non-comparative.
- Teachers shall maintain a variety of written and/or electronic records on each student to guide them in the assessment process.
- Copies of reports and other relevant information shall be kept in individual student folders.
- Individual files will be maintained on children with special needs and will include medical and student services assessments, written reports, profiles and minutes of relevant meetings (e.g. Student Support Group meetings known as S.S.G. meetings).
- Initial interviews or parent information sessions shall be held between parents and teachers during Term 1 of each year.
- At mid-year a detailed written report will be passed on to parents/guardians with an option of a parent-teacher interview. Also included at mid-year will be an attendance report.
- At the end of each year, the parents shall receive a detailed written report with an attendance report.
- Interviews may be arranged at any time during the year, at parent or teacher request.

Evaluation:

This policy will be reviewed as part of the school's three-year review cycle or at any time that DEECD policy changes influences reporting practices in schools.

This policy was last ratified by School Council in....

May 2016